Subject Outline: 
Business Communication and Technologies (BCT) is an Authority Subject with results contributing to Tertiary Entrance procedures.

Contributes to OP: Yes

Assessment Outline: 
The subject criteria used for assessment purposes enables judgments to be made regarding the level of achievement at exit from the Business Communication and Technologies course. The three criteria used are:

- Knowing and understanding business
- Investigating business issues
- Evaluating business decisions

Each criterion makes an equal contribution to the determination of levels of exit achievement.

It should be also noted that this subject aims to develop in students, ethical and responsible attitudes and values although these are not assessed for the awarding of exit levels of achievement.

Career Pathways: 
This subject provides background knowledge for students wishing to pursue a career in business at either a university or vocational education level.

Potential Activities: 
Students are required to investigate and evaluate a range of issues prevalent in today’s business environments. This focus is taken to ensure that students are exposed to real world problems and are given every opportunity to develop the knowledge, understanding and ability to problem-solve and justify business decisions.

Costs: 
The Text Hire Scheme covers most course costs including photocopying. There may be a fee for an excursion during the course.

Student Requirements: 
Assignment work will form the bulk of the homework load in this subject and some research will be required in students’ own time. This is a subject that requires logical thinking and time management skills.

Vocational Relevance: 
This subject may lead to employment in areas such as business administration, event administration, workplace health and safety or tertiary study in the fields of business, business management, accounting, events management and human resources.