



## VOLUNTEER PROGRAM

Dear Parents/Guardians

A great deal of valuable work is done in the school by volunteers who give their time and skills to enrich the education experiences of our students.

The attached form lists the areas in which volunteers work at present. If you are able to assist with any of them on a regular or irregular basis, please complete the form and return it to the High School. If you are not the parent of a current student you will be required to have a Blue Card prior to commencing volunteering.

### **Tuckshop**

The Tuckshop operates daily. A healthy, nutritious variety of food is available at reasonable prices. One or more volunteers are required each day to assist the Convenor with preparation and serving of food.

If you can spare some time please indicate on the form attached. Helping on tuckshop is a great way to meet teachers and feel a part of the School. Times are from 9.30 am till about 2 pm. I know most children look forward to the day when Mum is on tuckshop. If you would like to know any more about tuckshop please feel free to contact the Convenor Amanda Boxshall at school on 41332108.

### **P & C**

P & C Meetings are held on the third Monday of each month in P Block. A great deal of meeting time is devoted to informing parents about, and giving them a say in educational matters. If you are interested in the happenings of the school which your child attends, we invite you to attend meetings. The Annual General Meeting will be held in March. For further information contact the school on 4133 2111.

### **Classroom Assistance Program**

Parent tutors work with students experiencing learning difficulties. Training sessions will be held for tutors, and academic excellence is not a pre-requisite. Caring and a genuine desire to help are much more important. Any questions can be directed to the Head of Special Education Services (HOSES), Dan Matthew, at the school.

### **Resource Centre (Library)**

To provide a good service to students, assistance is always required with processing books, shelving etc. More information can be obtained from the Teacher Librarian, Ms Glenda George or Michelle Findlay (Library Teacher Aide) at the school.

### **HPE/Sport**

The HPE (Health and Physical Education) and Interschool Sport programs offer students a wide variety of sporting experience. If you have expertise in a particular sport or leisure activity and time to spare, your assistance would be welcomed by the Physical Education Department. Any questions should be directed to Michael Findlay at the school.

### **Home Economics/Manual Arts**

Having an extra adult in the room in cooking and sewing classes and in the Manual Arts Workshop means that students can receive more individual assistance. If you have basic skills in those areas, your help would be welcome. Enquiries may be made to Michael Findlay (Home Economics) or Cameron Wesche (Manual Arts) at the school.

### **Grounds Maintenance**

We have wonderful school grounds and work hard to continue to develop this for our students. This involves the creation of gardens and construction of outdoor furniture. If you enjoy and have skills in these areas, your contribution would be greatly appreciated.

### **Others**

Are there other ways in which you could help? Volunteers have a very important place in schools. We hope you can join our enthusiastic band of helpers.

Mr Paul Stehbens  
PRINCIPAL

**GIN GIN STATE HIGH SCHOOL**  
**VOLUNTEER PROGRAM**

I would like to help in, or

I would like more information about the areas listed below.

NAME: .....

STUDENT'S NAME: .....

CONTACT PHONE: H .....M.....

EMAIL: .....

Please tick the boxes to indicate the area/s in which you would be willing to help the P & C and the staff of the school.

Please indicate if necessary your preferences for days and times.

	Tuckshop	Monday	weekly	fortnightly	monthly
		Tuesday	weekly	fortnightly	monthly
		Wednesday	weekly	fortnightly	monthly
		Thursday	weekly	fortnightly	monthly
		Friday	weekly	fortnightly	monthly
	The Classroom Assistance Program .....				
	Library .....				
	Sports Coaching .....				
	Assistance with Grounds Maintenance.....				
	Assistance in Manual Arts/Home Economics: .....				
	Instrumental Music Support Group:.....				
	Other (please give details):.....				